

# [TIPS & TRICKS]

## How to identify an RX that was given to a patient (“Walk Out”).

Here is an easy way to identify an Rx that you have given to a patient. The goal is to flag the patients that had an eye exam done but that did not purchase any products in your clinic (“Walk Out”).

**[1.]** In the patient’s spectacle prescription, in the **Ophthalmic Lens section**, select **“RX Given”** from the **“Use”** drop down list. If this description does not exist, click on the **“+”** to create it. Once it is created, it will remain available in the drop list for future use.

The screenshot shows the 'Spectacles - Boudreau, Claude' window. In the 'Ophthalmic lens' section, the 'Use' dropdown is set to 'RX given' and the 'Outlook' dropdown is set to 'LSP'. The 'Total' field at the bottom right shows '\$0.00'. A red box highlights the 'Use' dropdown, and another red box highlights the 'Outlook' dropdown.

**[2.]** In the **Patient’s Rx tab**, the **“Use”** field shows in the Prescription grid.

The screenshot shows the 'Patient's Rx tab' with the 'Prescription grid'. The 'Use' field in the grid is highlighted with a red box, showing 'RX given'. The grid has columns for Date, Rx OD, Rx OS, Lens OD, Lens OS, Price, Use, and Lab.

**[3.]** A selection based on this field can be created. **If you need help, please contact us at 514-762-1954 or 1-866-660-6797.**