

TIPS & TRICKS

How to print your contact lens price list.

1. Click on the “Search product...” icon.

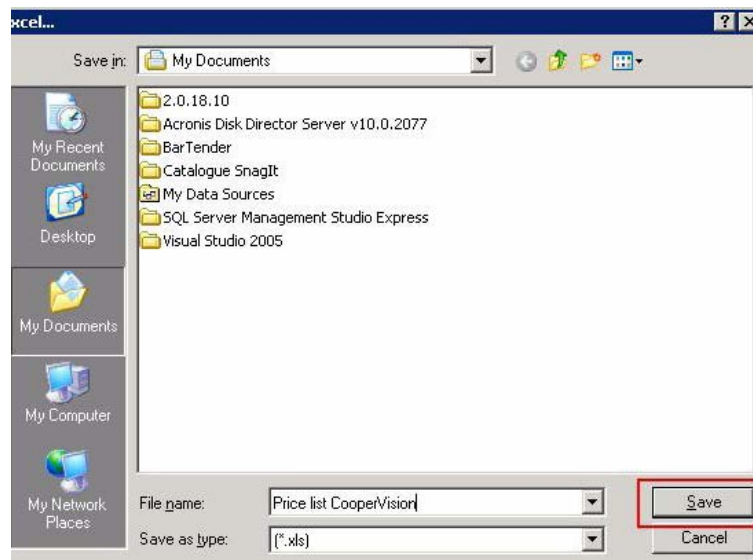


2. Select the type of product, the desired supplier and click on “Search”. If you want a list for all of your contact lens suppliers, leave the field supplier empty.

3. Right click on any product in the grid. Select “Export and open” and then the option “Excel...”

ID#	Category	Brand	Product	Price	Replacement Price	Service Price
	Disposable	Ni	Dailies	\$70.00	\$70.00	
	Conventional	Ni	Bausch & Lomb	\$60.00	\$60.00	
	Conventional	Ni	Cooper H.T.	\$60.00		
	Conventional	Ni	Cooper Toric			
	Conventional	Ni	Cooper Bio			
	Conventional	Ni	Cooper Duo			
	Conventional	Ni	Cooper Ultra	\$41.50		
	Conventional	Ni	Cooper 4 To Home	\$45.00		\$45.00
	Conventional	Ni	Cooper 4 To Home	\$45.00		\$45.00
	Conventional	Ni	Cooper 4 To Home	\$45.00		\$45.00
	Conventional	Ni	Cooper 4 To Home	\$45.00		\$45.00

4. Name your file and click on “Save”.



5. Excel will open and you will then be able to print your list.