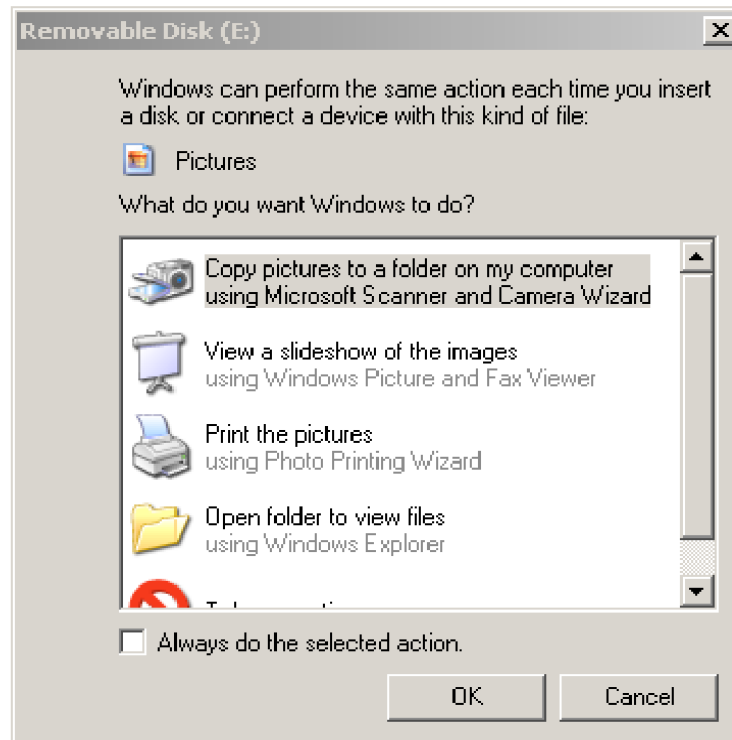
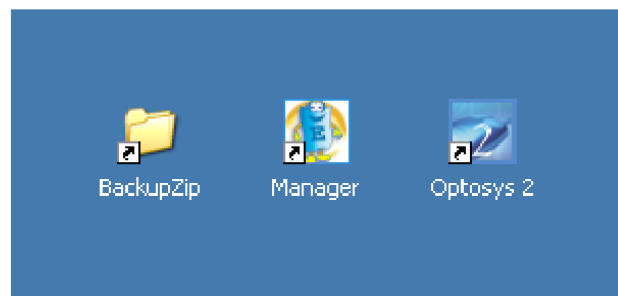


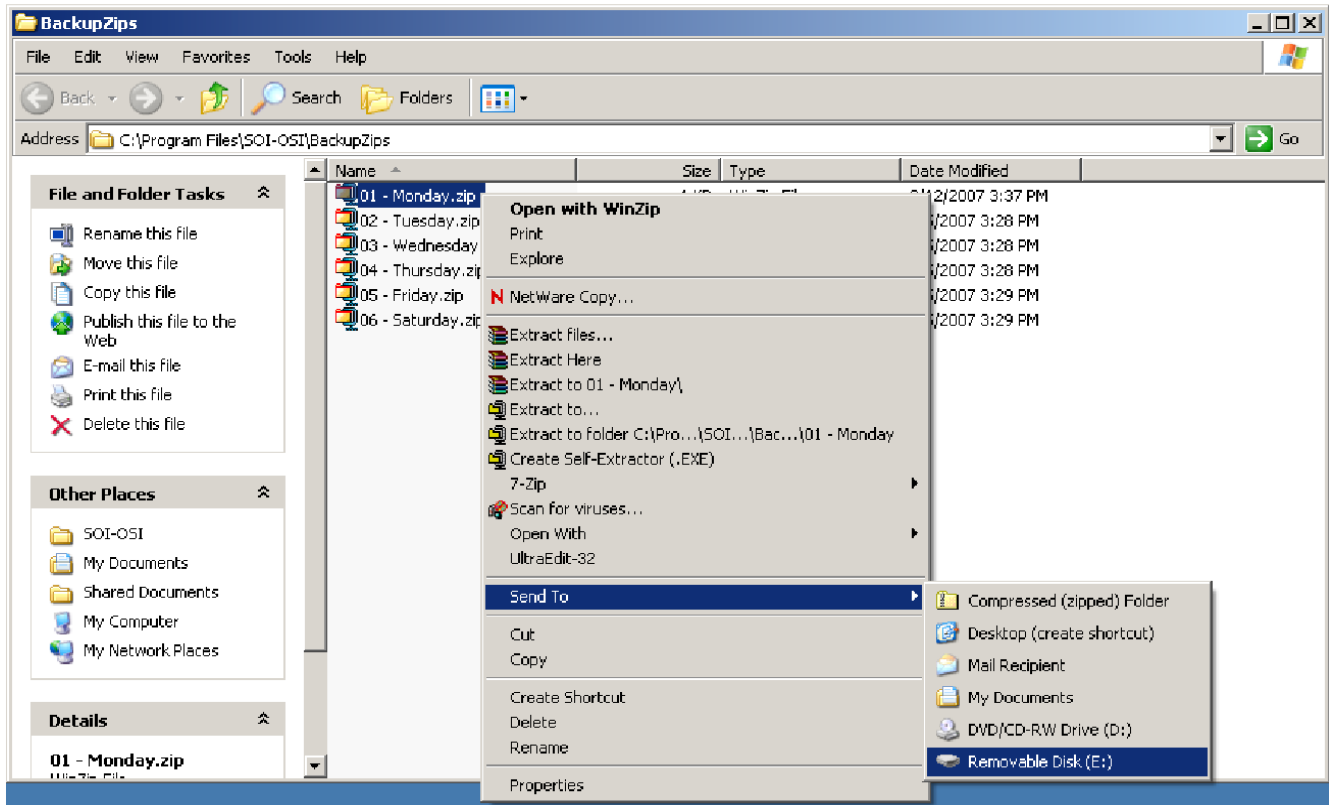
- 1) Insert the USB key in the proper port on your computer. Once inserted if you get this kind of action window, just click “Cancel”.



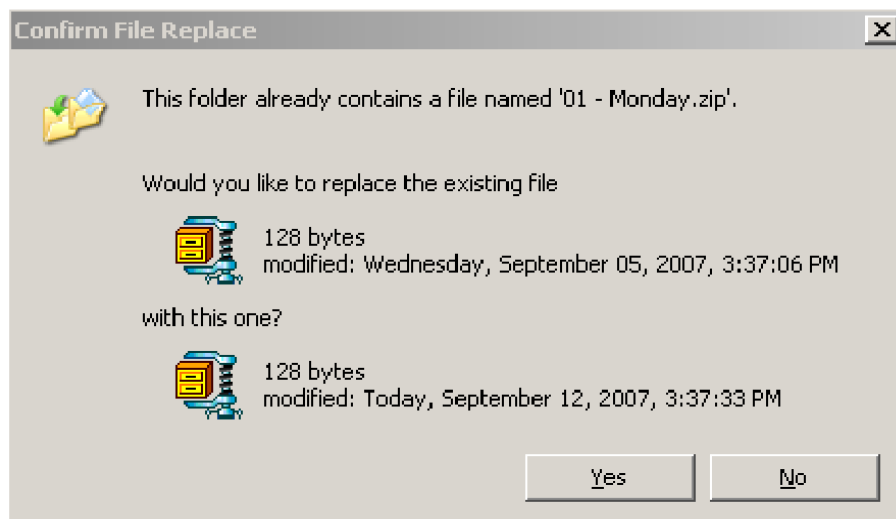
- 2) From your server or pc's desktop, double click the “BackupZip” shortcut to your backup folder.



- 3) From your Backup folder select the Backup zip file you want and right click on it, go to the “Send to” option, then choose “Removable Disk” or “USB Key name”. Your Zip file will automatically be copied to your USB Key.



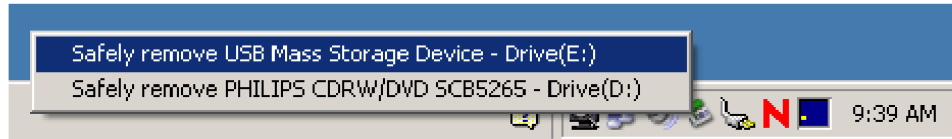
- 4) If this isn't the first time you back up your Zip file to the USB Key. The system will ask you if you'd like to overwrite the existing file from the last backup date, just click yes. (example below)



- 5) Once your backup is complete, we need to remove the USB key. Please follow the steps below to safely remove your key. Otherwise you might corrupt your data.
- Left click once on the “Safely remove hardware” icon in the task bar.



- A small menu will appear, select the “USB Mass Storage Device” to remove.



- It is now safe for you to remove the USB Key from the PC.

