



# OPTOSYS® INFO

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Canada's Largest Network of Optometrists  
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SEPTEMBER 2010 | VOL 10 NO 9

## [WARNING! NEW TYPE OF VIRUS.]

In the past months, we've noticed that new types of viruses, pretending to be an anti-virus software, appeared. There are many different versions: Antivirus 2010 Security Centre, Vista Internet Security 2010, etc. It presents itself as an anti-virus, anti-spyware and anti-malware software.

### How do you get infected?

While surfing the Internet, a popup window tells you that your computer is infected by a virus (ex: Trojan) and that private data, such as credit card details and passwords, can be stolen by third parties. If you click to scan your computer the virus installs itself.

### DO NOT BELIEVE THESE MESSAGES!!

Make sure that you have a reputable anti-virus software installed and be careful.



## [TIPS & TRICKS]

**Accelerate your appointment booking for members of the same family.**

You would like to accelerate your booking process when taking appointments for members of the same family?

*Find out how on the next page.*

## [BUY ONLINE]

## MONTHLY SPECIAL

[www.opto.com/b2b](http://www.opto.com/b2b)

### Inventory labels for your Smart Label Printer

Roll of 500 Inventory labels (7/8" X 3/8") for the Smart Label printers (SLP200, SLP420)

\* Taxes and shipping not included. Orders must be received by September 30, 2010.

# \$6.50\*

Each roll

WELCOME TO FAST AND EASY ORDERING!

## [COMING SOON]

We will be visiting your region soon. Come and meet us. We will be happy to show you the latest version of Optosys®2.

- October, 1      **NBAO, St-John, N.B.**
- October, 22    **SAO, Regina, Sask.**
- October, 23    **Vision Institute, Markham, Ont.**
- October, 15 – 16    **Salon Vision, Montreal, Que**
- November, 19    **NSAO, Halifax, N.S.**

## [OPTOSYS®2 INSTALLATIONS] JULY/AUGUST 2010

**Eye Prism Optical Inc.**  
 Dr Cameron Livingstone  
 Winnipeg, Man

**Migration of 2 clinics to Dr Pascal Cyr's group.**

**Clinique Optométrique de Pont Rouge** Pont Rouge, Qc

**Centre Vision Valcartier Enr.**  
 Courcellette, Qc

**Dre Lucille Colette, Optométriste**  
 Dre Lucille Colette  
 Ste-Julie, Qc

**Concordia Eye Centre**  
 Dre Cheryl Bayer  
 Winnipeg, Man.

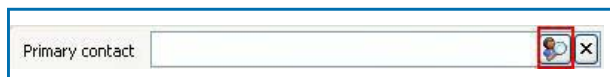
# ACCELERATE YOUR APPOINTMENT BOOKING FOR MEMBERS OF THE SAME FAMILY.

By linking family members with the Primary Contact field will allow you to see, in one quick glance, the next recall dates, next appointment dates and the patient and Third Party balances. It also allows you to easily access the files of the other family members and add an appointment.

[1.] In the patient file, you must be in modification mode to add a "Primary Contact".  
Click on the « Modify » icon.

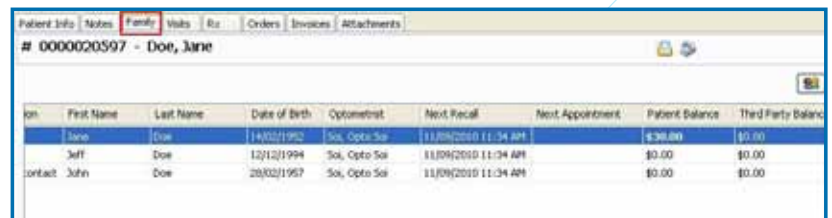


[2.] In the « Primary Contact » field, click on the « Search Patient » icon.

A screenshot of a software interface showing a text input field labeled 'Primary contact'. To the right of the field is a search icon (magnifying glass) and a close icon (X), both highlighted with red boxes.

[3.] Search for the patient who will be the « Primary Contact ». Once you've selected the patient, the name will show in the field. You can link as many family members as needed. Save the modification.

[4.] Click on the Family tab. You will find all the patients that are linked together by the "Primary Contact".

A screenshot of a software interface showing the 'Family' tab. The patient ID is # 0000020597 - Doe, Jane. Below is a table listing family members.

Icon	First Name	Last Name	Date of Birth	Optometrist	Next Recall	Next Appointment	Patient Balance	Third Party Balance
	Jane	Doe	11/02/1982	Sci, Opto Sci	11/09/2010 11:34 AM		\$36.00	\$0.00
	Jeff	Doe	12/12/1994	Sci, Opto Sci	11/09/2010 11:34 AM		\$0.00	\$0.00
contact	John	Doe	28/02/1957	Sci, Opto Sci	11/09/2010 11:34 AM		\$0.00	\$0.00

[5.] To access one of the family member's file, you can double-click on the name or click once to select and click on the « Show Patient file » icon.



[6.] Once you've accessed the patient file, you click on the tab « Visits » and on « Add Appointment ». This will open the « Agenda » and you can make the appointment for the patient.

A screenshot of a software interface showing the 'Visits' tab. The patient ID is # 0000020597 Doe, Jane. There are 'Add Appointment' and 'Delete' buttons. Below is a table listing appointments.

Date	Appointment Type	Duration	Professional	Co.	Status
11/09/2010 9:00 AM	Examen complet	00:30	Sci, Opto	001	Arrived
03/01/1999 10:15 AM	Examen complet	00:30	Sci, Opto		

[7.] For the rest of the family members, repeat step 4, 5 and 6.