

OPTOSYS[®] INFO

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Canada's Largest Network of Optometrists
www.opto.com

SHOULD COMPUTERS BE TURNED OFF AT NIGHT?

It is our **recommendation that Optosys[®]2 users turn off their computers at night.** *

In addition to contributing to the preservation of our energy resources and reducing your energy consumption, turning off your computer allows its memory to empty and all its processes to cease functioning. The time it takes to restart your computer is negligible when compared to your contribution to saving our planet.



Myths

- Powering down a computer wastes more energy than leaving it on. FALSE! Given that offices aren't open 24/7, the computer can actually be "off" more than it is "on".
- Powering a computer on and off can contribute to it wearing out prematurely. FALSE! This is no longer true. Computers are designed to withstand up to 40,000 ON/OFF cycles before wearing out.

To learn more about how much you can save, consult your energy supplier's web site. **You might be surprised!**

* This does not apply to Windows 2003 dedicated servers. However if you are using your server as a workstation, it is important to power it off last when shutting down the system, and powering it up first to establish the network connection when you turn everything on.

Deal of the Month

Online Purchases

www.opto.com/b2b

1720 Dell laser printer

Practical, dependable and compatible with Optosys[®]2.
Guaranteed for 3 years.

Also available:

- 550-sheets drawer
- Ink cartridge good for 6,000 copies

\$255*

Welcome to fast
and easy ordering!

* Taxes not included. Free shipping. Must be ordered by October 31, 2007.

Calendar!

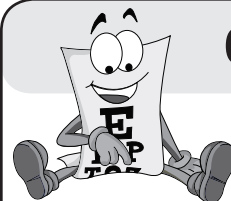
We will be in your area soon. It will be our pleasure to demonstrate the latest version of Optosys[®]2 to you, so come and see us.

October 5th & 6th, Montréal, QC

October 19th, Calgary, AB

November 3rd, Markham, ON (*Vision Institute*)

November 16th, Halifax, NS



OPTOSYS[®]2 INSTALLATIONS

September 2007

Centre d'Optométrie Dr. Gravel & Ass.
Dr. Guylaine Gravel
Thetford Mines, Qc

Laurin & Leblanc
Dr. Marie-Hélène Laurin
St-Lin-Laurentides, Qc

TIPS & TRICKS



Adding references to new patients files

Optosys®2 is able to automatically classify how clients become **new patients** with the insertion of a simple reference when creating a new patient file. These references can then be used to generate all sorts of information and statistics. Common uses include thanking someone for referring a new patient, measuring promotion outcomes, measuring the success of a promotion.

You can enable this function by taking the following steps: go to **Administration / Application / Default Values**. Select **Patient(1)** and insert a check mark in “Automatically add reference in new file”.

A screenshot of the 'Application' window in Optosys®2. The 'Patient(1)' tab is selected. Under the 'Add a New Patient File' section, the checkbox 'Automatically add reference on new file' is checked and circled in black. Other options include 'Automatically increase file number' (checked) and 'Automatically add visit on new file' (unchecked). There are also input fields for 'Next file' (0000), 'Optometrist', 'Ophthalmologist', and 'Assistant'.

Initiation of the reference types can be accomplished by going to **Administration / Patient / References**.

From this point on, Optosys®2 will ask for a reference whenever a new patient file is opened. Simply select the reference that applies and click on OK.

A screenshot of the 'References' dialog box. It contains six radio button options: 'Patient', 'Professional', 'Employee', 'Promotion', 'Other', and 'None'. The 'None' option is selected. There are 'Ok' and 'Cancel' buttons at the bottom right.

For an online demonstration, go to www.optosys2.com/training.